

*Association for Equality and Excellence in Education, Inc.*

**CALL FOR NOMINATIONS \*\* (SECOND NOTICE)**  
**2009 ELECTIONS**

The AEEE Nominations Committee is issuing the call for nominations for the 2009 Elections. The following positions are open for election in March 2009:

<b>President Elect</b>	<b><u>District Representatives:</u></b>	
<b>Treasurer</b>	<b>Northern NY</b>	<b>Northern NJ</b>
<b>Secretary</b>	<b>Central NY</b>	<b>Southern NJ</b>
<b>Board Members at Large (3)</b>	<b>Central NJ</b>	

**Eligibility**

To be eligible to run for any elected position of the Association a candidate must have been a member of the Association for at least one calendar year before the nomination proceedings.

**Nomination Restrictions**

- No person who shall serve as Director for any two full consecutive terms in a position shall be eligible for re-election to a third consecutive term as a Director in that same position.
- Nomination from the membership must be submitted at least 90 days prior to the annual meeting or selected as the nominees by the Committee.
- Candidates for election must submit as application form.
- Eligibility of candidacy must be certified by the Treasure of the Association.

**Application**

To apply for consideration as a candidate for the 2009 ballot, the enclosed nomination form must be completed and forwarded with a brief biography of the nominee, postmarked by March 6, 2009 to:

Crystal Floyd  
Boys & Girls Harbor Upward Bound  
1 East 104<sup>th</sup> Street  
New York, N.Y. 10019  
[cfloyd@theharbor.org](mailto:cfloyd@theharbor.org)  
212-427-6667 fax  
212-427-2244, ext. 455 (call if you have any questions)

Professional references are encouraged and should be mailed with the application. A maximum of 3 letters of support will be accepted.

**COMPLETE APPLICATIONS MUST BE POSTMARKED BY MARCH 6, 2009 FOR THE 2009 ELECTIONS**

***HURRY! HURRY! HURRY! HURRY!***  
***Association for Equality and Excellence in Education, Inc.***  
**CALL FOR NOMINATION**  
**2009 ELECTION**

## **DESCRIPTION OF POSITIONS SCHEDULED FOR ELECTIONS 2009**

### **PRESIDENT ELECT**

The President Elect shall be appointed by the President to chair the Membership Committee and shall be a member of the Finance Committee. The President Elect shall perform such duties as are assigned by the President or prescribed by the Executive Board. The President Elect shall assume the office of President in the event of the death, resignation, prolonged or serious incapacity (greater than 90 days), or expiration of the term of President. The President Elect shall perform the duties of the President in the event of the President's absence (less than 90 days). The President Elect shall serve as a delegate to the Council for Opportunity in Education.

### **BOARD MEMBER AT LARGE**

The Board Member at Large shall assist the officers of the Association in conducting the Association's business affairs. Each Board Member at Large serves on a least one standing committee, special committee, and committee task force. The Board Member at Large shall be divided into three classes. For the purpose of staggering their terms of office all classes shall be as nearly equal in number, as possible, and the terms of each class of Directors shall expire on successive years. Each new class of Directors will be elected for a period of three (3) years by the general membership.

### **DISTRICT REPRESENTATIVE**

The Regional Representatives shall coordinate and plan all regional activities for the calendar year; establish, coordinate and arrange a communication network; represent regional concerns at the Board of Directors meetings; follow up directives from the President; convene a meeting of the State at the annual conference; and in general, have such powers and perform such duties as incident to the office of Regional Representative.

Each of the Regional Representatives shall be elected for a period of two (2) years or to complete the term of office.

### **TREASURER**

The Treasurer shall be the credentialing agent of the Membership Committee and shall be a member of the Finance Committee. The Treasurer shall represent the Board in, and responsible for, the receipt and expenditure of funds in accordance with the directives established by the Executive Board. The Treasurer shall maintain appropriate financial records and shall be ready whenever required to give the Executive Board all monies and financial records, and shall give the same to his/her successor upon termination of his/her term of office. The Treasurer shall submit a duly audited annual financial report to the Association prior to the annual meeting. The treasurer shall be under such bond as determined by the Executive Board. The Treasurer will be elected for a period of two (2) years.

### **SECRETARY**

The Secretary shall be responsible for keeping and maintaining the records of the Association and Executive Board; for the mailing of meeting notices and such other communications as provide for in these By-Laws: the secretary shall perform such other duties as are appropriate to the secretary's office or as prescribed by the Executive Board.

The Secretary will be elected for a period of two (2) years.

Association for Equality and Excellence in Education, Inc.

**NOMINATION FORM**

Thank you for taking the time to nominate your colleague(s) to full next year's vacancies on the AEEE Board of Directors. **Please call the individual(s) you are nominating prior to the submission of their name(s) to the Nominations and Elections Committee.** The person(s) being nominated must have been a member for a least one calendar year preceding the nomination. He/she must accept the nomination and be aware of the responsibilities related to the position. If elected, the individual will be required to attend all Board meeting and fulfill all obligations associated with being a member of the Board of Directors.

Dear AEEE Nominations and Elections Committee:

I hereby nominate the following colleague(s) for positions on the AEEE Board of Directors:

President-elect \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

Board Member-at-Large \_\_\_\_\_

Western NY District Representative \_\_\_\_\_

Central NY District Representative \_\_\_\_\_

Northern NY District Representative \_\_\_\_\_

Metro NY/ Long Island District Representative \_\_\_\_\_

North NJ District Representative \_\_\_\_\_

Central NJ District Representative \_\_\_\_\_

Southern NJ District Representative \_\_\_\_\_

Nominator: \_\_\_\_\_ Date \_\_\_\_\_

***Please return fully completed form(s) by the deadline indicated to:***

Crystal L. Floyd  
Boys & Girls Harbor, Inc.  
Upward Bound Program  
1 East 104<sup>th</sup> Street  
New York, N.Y. 10029  
[cfloyd@theharbor.org](mailto:cfloyd@theharbor.org)  
212-427-6667 fax  
212-427-2244, ext. 455 (call if you have any questions)

Thank you for your nominations.

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**CALL FOR NOMINATIONS**  
**2009 ELECTIONS**

*Please type or print all information requested*

**NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**PROGRAM** \_\_\_\_\_

**INSTITUTION** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

**PHONE: WORK** \_\_\_\_\_ **OTHER** \_\_\_\_\_

**FAX** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**POSITION DESIRED** \_\_\_\_\_

*Please provide the following information along with a brief bio. postmarked by February 10, 2009*

Current Professional Position

AEEE participation between the past two to five years

Other current (last 2 years) professional organization activities and membership

Brief statement of goals for position if elected

**IF ELECTED, I WILL FULFILL THE OBLIGATIONS ASSOCIATED WITH THE POSITION.**

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**Signature**

**Date**

*Please return fully completed forms to:*

Crystal L. Floyd

Boys & Girls Harbor, Inc.

Upward Bound Program

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New York, N.Y. 10029

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