

AEEE Board of Directors Meeting
August 22nd, 2011
Fordham University – Lincoln Center Campus
New York, New York

Present:

Barbara Thompson – President
Beth Olivares – Past President
Mary Ellen Mulvey – President Elect
Lalla Green – At Large
Chantel Jackson – At Large
Susan Ott – At Large
James H. Whitney III – At Large
Veronica Jackson – New Jersey North
Clarence Wright – New Jersey Central
Jennifer Beaugris – New Jersey South
Nicola Fennel – New York Metro
Joseph Parker – New York Central
Anthony Plonczynski – New York Western
Marjorie Warden – New York North Country
Jorge A. Martínez Santiago – Parliamentarian
Maria I. Rijos-Aponte – Co-Chair – Conference 2012

By proxy:

Tammy McGregor-Twiss – Secretary – proxy to Marjorie Warden
Karen K. Texeira – Treasurer – proxy to Lalla Green
Stacy A. Denton – At Large – proxy to Anthony Plonczynski
Sonia Gonzalez – At Large – proxy to Chantel Jackson

Absent:

Rafaello Brown – At Large
Reinaldo Santiago – At Large
Yuri A. Job – At Large

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1. Call to order

The meeting was called to order at 10:00 am. Quorum was established with 14 (fourteen) board members present plus 4 (four) proxies. 3 (three) members were absent.

2. Review and Adjustment of Agenda

3. Approval of Minutes

A. March 30th, 2011 minutes conference call – motion to approve by Beth Olivares and second by Mary Ellen Mulvey. Approved with 6 abstentions.

B. May 2nd, 2011 minutes Annual meeting, Rochester, NY – motion to approve by Beth Olivares and second by Mary Ellen Mulvey. Approved with 1 abstention.

4. Board Training/Policy Review – Beth Olivares

Ms. Olivares conducted the new Board training and a Policy Review that included:

- The history of the Association
- The Responsibilities of Board Members
- AEEE Board Members Travel Policy
- Fiduciary Responsibility
- Fiscal management

5. Treasurer's Report - Maria I Rijos-Aponte in for Karen K. Texeira

A written report was submitted reflecting \$33,945.29 in the Business account and \$19,060.73 in the savings account for a total of \$53,006.02.

After discussion, and given the restraints imposed on the Association's finances due to the economic situation, the operating budget presented by the President for the present year was referred to the Finance Committee for revision and recommendations before its final approval by the Board of Directors at the meeting in October 2011.

6. President's Report – Barbara Thompson

The President began her report by expressing her satisfaction with the fact that we are beginning our 2011-2012 year with a complete full board of Directors. This is possible, because of the outstanding participation of the membership in the election process that took place during the annual conference in Rochester, New York on May 1-4, 2011. The 2011-2012 AEEE Board of Directors is:

EXECUTIVE BOARD (with terms of service)

PRESIDENT (2011-2012)

BARBARA THOMPSON

The College at Brockport

CSTEP/Mc Nair Program, C-18 Copper Hall

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IMMEDIATE PAST PRESIDENT (2011-2012)

DR. BETH OLIVARES

University of Rochester

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PRESIDENT ELECT (2011-2012)

DR. MARY ELLEN MULVEY

Medaille College

18 Agassiz Circle

Buffalo, New York 14217

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SECRETARY (2011-2013)

TAMMY MCGREGOR-TWISS

Clarkson University

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TREASURER (2011-2013)

KAREN K. TEXEIRA

John Jay College

Upward Bound Program

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PARLIMENTARIAN (2011-2012)
JORGE ANTONIO MARTINEZ SANTIAGO
Fordham University
TRIO Programs/Academic Talent Search
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MEMBERS AT LARGE - (3 Year terms)

LALLA GREEN (2009-2012)
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STACY A DENTON (2009-2012)
Mercer County Community College
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YURI A. JOB (2009-2012)
City College of New York
Upward Bound Program
160 Convent Avenue
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RAFFAELLO BROWN (2010-2013)
Brooklyn College
Early Intervention Coordinator
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REINALDO SANTIAGO (2010-2013)
Aspira, Inc NJ
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SONIA GONZALEZ (2010-2013)
Boys Harbor, Inc.
Upward Bound Program
1 East 104th Street
New York, New York. 10029 / 212-427-2244x455 sgonzalez@theharbor.org

GWENDOLYN A. OSSENKOP (2011-2014)
Fulton-Montgomery Community College
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SUSAN J. OTT (2011-2014)
University at Buffalo
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JAMES H. WHITNEY, III (2011-2014)
Rutgers University
54 Joyce Kilmer, Lucy Stone Hall, Room A316
Piscataway, New Jersey 08854
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NEW JERSEY DISTRICT REPRESENTATIVES (2 year terms)

NORTH REPRESENTATIVE (2011-2013)
VERONICA JACKSON
Kean University
1000 Morris Avenue
Union, New Jersey 07083
908-737-3606
vjackson@kean.edu

CENTRAL REPRESENTATIVE (2011-2013)
CLARENCE WRIGHT
Passaic County Community College
1 College Boulevard
Paterson, New Jersey 07505
973-684-5201
cwright@pccc.edu

SOUTH REPRESENTATIVE (2011-2013)
JENNIFER T. BEAUGRIS
Kean University
1000 Morris Avenue
Townsend Hall 206
Union, New Jersey 07083
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jbeaugri@kean.edu

NEW YORK DISTRICT REPRESENTATIVES (2 year terms)

METRO REPRESENTATIVE (2011-2012)

NICOLA FENNEL

Brooklyn College

2900 Bedford Avenue

Brooklyn, New York 11210

718-951-5680

colakeys@aim.com

CENTRAL REPRESENTATIVE (2010-2012)

JOSEPH PARKER

Marist College

Upward bound Program

3399 North Road

Poughkeepsie, New York 12601

845-575-3258

Joseph.parker@marist.edu

WESTERN REPRESENTATIVE (2010-2012)

ANTHONY PLONCZYNSKI

University of Rochester

Upward Bound Programs

717 Hylan Building

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NORTH COUNTRY REPRESENTATIVE (2010-2012)

MARJORIE B. WARDEN

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The president also reported on the following:

- Membership update
- Website update
- COE Committees
- Silent Auction at COE Conference
- Possible Trainings to take place during conference 2012
- COE staff attendance at AEEE district meetings
- Ways to increase scholarships being offered by AEEE to TRIO students

7. Appeals Committee – Barbara Thompson

Discussion about the most recent Talent Search and EOC competitions and how to reach out to any program in the region that may need assistance.

8. By-Laws Committee – Anthony Plonczynski

Mr. Plonczynski discussed the most recent changes to the membership categories approved by the members at the most recent conference in Rochester, N.Y. Some of the tasks for the upcoming year include clarifying or better defining the officers roles and structure.

9. AEEE Conference 2011 – Barbara Thompson

The committee reported on a very successful conference. The final numbers in terms of income and expenses have to be reconciled with the treasurer before a final report is issued. The general evaluations completed by the participants were very good and in general demonstrated great satisfaction from the majority of the participants who believed it was an outstanding conference.

Pre-conference workshops were not well attended.

10. AEEE Conference 2012

A written report was submitted reporting on the site visit to the property conducted by the Co-Chairs, Maria I. Rijos-Aponte and Jorge A. Martinez Santiago. The committee requested two actions:

That the registration fee be adopted at 2010 levels and;

That the team registration fee be applied to three (3) or more registrants from the same institution instead of five.

Moved by Beth Olivares and second by Clarence Wright that report be accepted with action items. Approved unanimously.

11. Emerging Leaders – Mary Ellen Mulvey

Discussion took place about the possibility of activating this committee so necessary for identifying new leadership in the region and providing assistance for new membership. The biggest challenge at the moment is the lack of financial resources to support any activity of this committee, given the financial situation of the organization. Also discussed was how to establish a strong connection with the membership and TRIO Day.

12. COE Fair Share – no written report

The association met its fair share with Coe for the present year

13. Finance Committee – Susan Ott

Susan Ott will co-chair the Finance Committee together with the treasurer. The committee will explore the possibilities that at minimum the Executive Board be bonded, because of their responsibility on writing/signing checks.

14. Membership – Mary Ellen Mulvey

As per the by-laws the president elect will chair the membership committee and discussion took place in reference to:

- Membership Cards
- “Branding” the association
- Literature announcing reasons to be a member
- Working in concert with Conference Committee

15. Nominations and Elections – Beth Olivares

As provide by the By-Laws Ms. Olivares as Past-president will chair this committee and organize elections during the current year.

16. Policy Seminar/Government Relations – Anthony Plonczynski and James H. Whitney III

Discussion about challenges faced by this committee for the upcoming year given the political situation and the economy.

17. Publications – no written report

18. Strategic Planning – no written report

19. TRIO Day 2012 – Nicola Fennel, Tammy McGregor Twiss and Susan Ott

Committee will report at next Board Meeting

20. District Reps – see 7 District Representatives in President’s report above

No meetings or actions have taken place since the year just began in July.

21. Action Items

Moved by Beth Olivares and second by Clarence Wright that all committee chairs submitted to the Board by the President be approved, including Jorge A. Martinez Santiago as Parliamentarian and Susan Ott as Co-Chair for Finance Committee. Approved unanimously.

• Moved by Anthony Plonczynski and second by Beth Olivares that Finance Committee members appointed by the president be approved. They are: Stacy A. Denton, Mary Ellen Mulvey, Maria I. Rijos-Aponte, Karen K. Texeira and Susan Ott. Approved unanimously.

• Moved by Beth Olivares and second by Veronica Jackson that the only two line items where money be approved for spending until October Board meeting be:

• To pay Association's accountant fee so that tax preparation for FY 2010-2011 may continue and;

**• To pay for the delegates to represent AEEE at the COE September 2011 Board meeting as per recommendation from finance committee.
Approved with two abstentions.**

22. Motion to adjourn by Beth Olivares and second by Joseph Parker.

Approved unanimously.

