



THE ASSOCIATION FOR EQUALITY AND EXCELLENCE IN EDUCATION, INC.

Radio City Station • Post Office Box 1515 • New York • New York • 10101-1515 • aece.org

"TRiO Turning Dreams into Reality in Partnership"

2009 - 2010

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Dear AEEE Member:

On behalf of the AEEE Board of Directors, the AEEE 2010 Awards and Scholarships Committee is requesting nominations for The AEEE TRiO Alumni Achiever Award. The nomination and selection process is described in the enclosed materials. Nominees should have significantly benefited from AEEE (New Jersey and New York) TRiO project services, and *should have achieved professional success worthy of the award.*

Our award recipient(s) will receive a plaque from AEEE and will be invited to attend a luncheon in their honor at the AEEE Conference TRiO Achiever Luncheon in San Juan, Puerto Rico. The AEEE board will cover one night lodging expenses for the recipient(s) in attendance at the luncheon. Travel arrangements are the responsibility of the individual or the project that nominated the candidate. *Please note that TRiO grant funds may NOT be used for alumni awardee travel expenses.*

You may mail or e-mail your nomination no later than Friday, March 26th, 2010. Note: When e-mailing or mailing a hard copy please follow-up with a telephone call! Please duplicate the application as needed and return all applications by Friday, March 26, 2010 to:

Lorna Joasil, PhD
(973) 596-3682

derilhom@adm.njit.edu

Monique Paden-Hutchinson, MSW
(973) 596-3682

paden@adm.njit.edu

New Jersey Institute of Technology • Center for Pre-College Programs

Attn: AEEE 2010 Awards and Scholarships Committee

TRiO Program Office • Central Avenue Building

University Heights • Newark, New Jersey, 07102-1982

Office Number: (973) 596-3682/3580

We look forward to receiving your application. If you have any questions, feel free to contact us. On behalf of the Association for Equality and Excellence in Education, I would like to express the Committee's appreciation for your response to this request. We hope to see you in San Juan, Puerto Rico.

Sincerely,

Lorna Joasil

Monique Paden-Hutchinson

Co-Chairs, 2010 Awards and Scholarships Committee

ASSOCIATION FOR EQUALITY AND EXCELLENCE IN EDUCATION, INC.

2010 AEEE TRiO ALUMNI ACHIEVER AWARD APPLICATION

Part I: NOMINATOR: To be completed by an active member of AEEE, Inc.

Section A: Personal Information

Please type or print all information

NOMINEE'S NAME: _____
(LAST) (FIRST) (MIDDLE)

ADDRESS: _____
(NUMBER) (STREET)

(CITY) (STATE) (ZIP CODE)

NOMINEE'S PHONE #: () _____ - _____ HOME PHONE #: () _____ - _____
(AREA CODE) (NUMBER) (AREA CODE) (NUMBER)

Email: _____ Email 2: _____

TRiO Program Affiliation:

- EDUCATIONAL TALENT SEARCH UPWARD BOUND STUDENT SUPPORT SERVICES
 RONALD E. MCNAIR POST-BACCLAUREATE ACHIEVEMENT PROGRAM

Section C: Nominator's Name:

(Ms., Mrs., Mr., Dr.) _____
(LAST) (FIRST)

INSTITUTION: _____
(NUMBER) (STREET)

(CITY) (STATE) (ZIP CODE)

Office #: () _____ - _____ Fax # (): _____ - _____ Cell #: () _____ - _____
(AREA CODE) (NUMBER) (AREA CODE) (NUMBER) (AREA CODE) (NUMBER)

Email Address: _____

TRiO Program:

- EDUCATIONAL TALENT SEARCH UPWARD BOUND STUDENT SUPPORT SERVICES
 RONALD E. MCNAIR POST-BACCLAUREATE ACHIEVEMENT PROGRAM

Signature: _____ Date: ____ / ____ / ____

Please include the following with the application packet:

- A letter of recommendation from the person(s) nominating the individual indicating the reasons for the nomination.
- A letter from the candidate outlining the impact that participation in the TRiO program had on their educational and/or professional objectives.
- A one or two page resume, vitae, or statement indicating educational background, academic and/or professional employment, academic and/or professional honors, professional community or civic contributions, and any other information pertinent to this application.
- A copy of a one page typed bio/summary of the candidate's background and accomplishments. This bio/summary will be included in the Award's program.
- Optional: one color or black and white (2 x3) photo of the candidate. This photo will not be returned.



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AEEE TRiO ALUMNI ACHIEVER AWARD TECHNICAL ASSISTANCE GUIDELINES

AEEE TRiO Achiever Award applications submitted by candidates must contain sufficient information to allow selection committee members to conduct a meaningful evaluation of applicants' qualifications. To achieve this, projects nominating an applicant will be responsible for providing assistance to the nominee by completing a letter of recommendation and offering the technical assistance listed below.

Assistance provided shall be for the purpose of guiding candidates in elaborating on their background, achievements and involvement in TRiO. Listed below are the guidelines for assisting your candidate.

1. Clarify that the letter from the candidate should include the following:
 - How the candidate learned about TRiO services.
 - How TRiO services helped the candidate to overcome barriers. Encourage the candidate to list specific examples.
 - How TRiO services specifically helped them attain the skills that contributed to their current achievements and successes.
2. Develop a biography/summary of your nominee's background and accomplishments. This typed; one page biography/summary is the responsibility of the project nominating the candidate. This bio and photo will be reproduced in the Luncheon Program.
3. Offer assistance to ensure that application packets are organized, grammatically correct, in compliance with deadlines, and include the proper letter of support. Word processing assistance should be made available if needed.
4. Review application packets for appropriate binder, cover sheet, table of contents and a color or black and white photo suitable for publication. Application packets should not omit any piece of required information, but may include other pertinent information not required.
5. Help arrange funding for your candidate to attend the AEEE Conference TRiO Achiever Award Luncheon to be held in San Juan, Puerto Rico.

Please duplicate the application as needed and **return all applications by Friday, March 26, 2010** to:

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